



“येथे बहुतांचे हित”

“Techno-social Excellence”

Marathwada Mitra Mandal's Institute of Technology

Lohgaon, Pune-411047

Approved by AICTE | Affiliated to Savitribai Phule Pune University (SPPU)

Accredited with Grade 'A' by NAAC

Vision

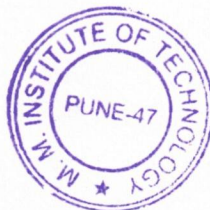
To be a premier institute of **techno-social excellence** for the welfare of society

Mision

- **Integrating** Innovative Pedagogy
- **Implementing** Entrepreneurship
- **Promoting** Global Competency
- **Enhancing** Technology Transfer
- **Creating** Excellent Human Resource

POLICY FOR

EARN AND LEARN SCHEME



	<p align="center">“Techno-social Excellence” Marathwada Mitra Mandal's Institute of Technology Lohgaon, Pune-411047</p>
	<p align="center">POLICY FOR “EARN AND LEARN SCHEME”</p>

1. Purpose

The purpose of this policy is to provide an institutional framework for implementing the Karmaveer Bhaurao Patil Earn and Learn Scheme at MMIT, in coordination with the Student Development Board of Savitribai Phule Pune University (SPPU). The scheme aims to support eligible students by enabling them to undertake approved work while pursuing their education, thereby promoting self-reliance, dignity of labour, responsibility and the overall development of students.

2. Objectives of the Policy

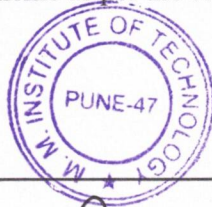
- To implement the Earn and Learn Scheme in accordance with the applicable SPPU guidelines, circulars and instructions.
- To provide financial assistance to eligible students through approved work opportunities, subject to the scheme rules and availability of funds.
- To encourage self-reliance, time management, discipline, teamwork and a sense of responsibility.
- To provide students with opportunities to develop practical skills and a work-oriented attitude without adversely affecting their academic commitments.
- To ensure transparent student selection, work allocation, attendance, payment processing and maintenance of records.

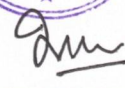
3. Scope

This policy applies to the implementation of the Karmaveer Bhaurao Patil Earn and Learn Scheme at MMIT through the Student Development Cell under the guidance of the Dean, Student Affairs and the Student Development Officer (SDO). The scheme shall be administered in accordance with the latest applicable SPPU provisions. Where SPPU guidelines prescribe specific eligibility conditions, work hours, rates, ceilings, documentation or procedures, those provisions shall prevail over this policy.

4. Eligibility and Selection

- Students may apply for the scheme as per the eligibility criteria prescribed by SPPU for the relevant academic year.



		
Functional Head	Dean (Administration)	Principal

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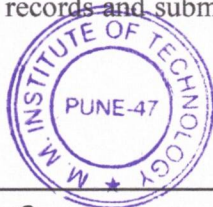
- Applications shall be invited through a notice issued by the SDO Cell, specifying the application process, last date and documents required under the applicable guidelines.
- Applications shall be scrutinized by the designated Institute authority. Selection shall be based on SPPU criteria, the student's eligibility and the sanctioned number of beneficiaries and funds.
- The Institute shall maintain a record of applications received, students selected, approval details and any waiting list, where applicable.
- Selection under the scheme shall not be treated as an entitlement to a fixed amount of assistance; support is subject to the applicable scheme rules, verified work and available sanction.

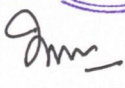
5. Nature and Allocation of Work

Selected students may be assigned suitable and supervised tasks by academic departments, laboratories, library, offices or other approved sections of the Institute, in accordance with SPPU guidelines. Tasks shall be appropriate to the student's capacity and shall not compromise safety, dignity, academic participation or access to classes and examinations. Work allocation, permitted hours and the nature of eligible duties shall conform to the current SPPU scheme instructions.

6. Procedure for Implementation

1. The SDO Cell shall communicate the scheme and invite applications in accordance with the SPPU schedule and instructions.
2. The designated committee/authority shall verify eligibility and prepare the list of selected students for approval by the competent authority, wherever required.
3. Selected students shall be informed of their assigned work, reporting officer, attendance procedure and applicable conditions.
4. The concerned section shall certify the work performed and attendance/work record for the relevant period.
5. The SDO Cell shall verify records and prepare the required statements, claims and supporting documents in the format and timeline prescribed by SPPU.
6. Payments or financial assistance shall be processed only after verification and approval, in accordance with the applicable SPPU procedure and the availability of sanctioned funds.
7. The Institute shall maintain scheme records and submit reports or utilization documents to SPPU whenever required.



		
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