



“Techno-social Excellence”

Marathwada Mitra Mandal's Institute of Technology

Lohgaon, Pune-411047

Approved by AICTE | Affiliated to Savitribai Phule Pune University (SPPU)

Accredited with Grade ‘A’ by NAAC

Vision

To be a premier institute of **techno-social excellence** for the welfare of society

Mision

- **Integrating** Innovative Pedagogy
- **Implementing** Entrepreneurship
- **Promoting** Global Competency
- **Enhancing** Technology Transfer
- **Creating** Excellent Human Resource

POLICY FOR
SDG Cell

	<p align="center">“Techno-social Excellence” Marathwada Mitra Mandal’s Institute of Technology Lohgaon, Pune-411047</p>
	<p align="center">POLICY FOR “SDG CELL”</p>

1. Purpose

Marathwada Mitra Mandal’s Institute of Technology, Lohgaon, Pune, recognizes the importance of sustainable development in engineering education, research, innovation, environmental protection, and social responsibility.

The institute is committed to promoting awareness and implementation of the United Nations’ 17 Sustainable Development Goals (SDGs) through academic activities, student projects, research initiatives, community engagement, environmental conservation, and institutional practices.

The SDG Cell shall coordinate, monitor, document, and review SDG-related activities undertaken by various departments and institutional committees.

2. Objectives of the Policy

1. To create awareness about the 17 Sustainable Development Goals and their relevance to engineering education and society.
2. To promote sustainability and social responsibility through academic and co-curricular activities.
3. To encourage student projects, research, innovation, and interdisciplinary initiatives addressing sustainable development challenges.
4. To promote energy conservation, water conservation, waste management, biodiversity protection, and responsible resource utilization.
5. To organize community outreach programmes and awareness campaigns addressing local societal needs.
6. To encourage inclusive and quality education, skill development, and lifelong learning.
7. To facilitate collaboration among departments, students, faculty, industry, alumni, and local communities.
8. To maintain systematic records and supporting evidence of SDG-related activities.
9. To review activity outcomes and identify opportunities for continuous improvement.

3. Scope

This policy applies to all academic departments, faculty members, students, administrative sections, and institutional committees involved in SDG-related initiatives.

- Teaching-learning activities, seminars, workshops, and awareness programmes.
- Student projects, research, innovation, and entrepreneurship initiatives.
- Environmental sustainability and campus conservation activities.
- Community outreach, social service, and public awareness programmes.



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- Skill development, inclusive education, and educational outreach.
- Collaborative activities with industry, alumni, and external stakeholders.

4. Definitions

- **SDG cell** (Cell for sustainable development goals)

5. Mentorship Structure

- Departmental Member – Guide the students about SDG and their activities

6. Roles and Responsibilities

6.1 Principal of the Institute

- Provide overall guidance and administrative support.
- Approve the policy, annual action plan, and major activities as per institutional procedures.
- Facilitate resources required for implementing SDG initiatives.
- Review progress and encourage coordination among institutional committees.

6.2 SDG Cell Coordinator

- Coordinate planning, implementation, and monitoring of SDG activities.
- Prepare the annual action plan in consultation with departments and SDG Cell members.
- Organize meetings and maintain notices, agendas, minutes of meetings, and action taken reports.
- Collect departmental activity details and supporting evidence.
- Prepare consolidated annual SDG reports and follow up on pending activities.

6.3 SDG Cell Members / Department Representatives

- Identify and report SDG-related departmental activities.
- Encourage student and faculty participation.
- Maintain activity records and supporting evidence.
- Map projects, research work, and outreach activities to relevant SDGs.
- Submit periodic updates to the SDG Cell Coordinator.

6.4 Faculty Members



 <p>“येथे बहुतांचे हित”</p>	<p align="center">“Techno-social Excellence” Marathwada Mitra Mandal's Institute of Technology Lohgaon, Pune-411047</p>
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- Integrate sustainability concepts into teaching-learning activities wherever appropriate.
- Guide student projects related to sustainable development.
- Encourage participation in awareness programmes, workshops, and outreach activities.
- Maintain records of activities conducted under their responsibility.

6.5 Students

- Participate in SDG awareness, environmental, social, and innovation activities.
- Develop projects addressing sustainability challenges.
- Support campus cleanliness, waste segregation, and conservation of resources.
- Promote responsible and sustainable practices.

7. Key Mentoring Activities

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Focus Area	Illustrative Activities
Quality Education	Technical workshops, seminars, skill development, inclusive learning, and educational outreach.
Environmental Sustainability	Tree plantation, waste management, plastic reduction, and energy and water conservation.
Outreach and Social Responsibility	Community service, awareness programmes, health and hygiene awareness, and social initiatives.
Innovation and Research	Student projects, interdisciplinary research, entrepreneurship, and sustainable engineering solutions.

8. Monitoring and Review

1. Prepare an annual activity plan with timelines and assigned responsibilities.
2. Monitor implementation through departmental representatives.
3. Record participation, outcomes, and supporting evidence.
4. Conduct periodic meetings to review progress and pending activities.
5. Prepare an annual report summarizing activities and measurable outcomes.
6. Identify areas requiring improvement and propose actions for the next academic year.

9. Confidentiality

The SDG Cell shall maintain the following records, wherever applicable:

- SDG Cell constitution office order.
- List of members and assigned responsibilities.



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- Approved SDG Cell policy and annual action plans.
- Year-wise SDG activity calendar.
- Meeting notices, agendas, minutes of meetings, and action taken reports.
- SDG-wise and department-wise activity registers.
- Student projects and research activity records.
- Outreach and social responsibility reports.
- Environmental sustainability activity records.
- Attendance sheets, photographs, circulars, and certificates.
- Annual SDG activity reports.
- Review reports, measurable outcomes, and improvement plans.

10. Policy Review and Amendment

The SDG Cell shall review the implementation of this policy at least once every academic year. Amendments may be proposed based on institutional requirements, activity outcomes, review findings, and applicable accreditation requirements. Any revision shall be implemented after approval by the competent institutional authority.

