



“Techno-social Excellence”

Marathwada Mitra Mandal's Institute of Technology

Lohgaon, Pune-411047

Approved by AICTE | Affiliated to Savitribai Phule Pune University (SPPU)

Accredited with Grade 'A' by NAAC

Vision

To be a premier institute of **techno-social excellence** for the welfare of society

Mision

- **Integrating** Innovative Pedagogy
- **Implementing** Entrepreneurship
- **Promoting** Global Competency
- **Enhancing** Technology Transfer
- **Creating** Excellent Human Resource

POLICY FOR
NPTEL REIMBURSEMENT

 “येथे बहुतांचे हित”	“Techno-social Excellence” Marathwada Mitra Mandal's Institute of Technology Lohgaon, Pune-411047
	POLICY FOR “NPTEL REIMBURSEMENT”

Laboratory Maintenance and Write-off

1. Purpose

The purpose of this policy is to encourage students and faculty members of MMIT to undertake NPTEL courses and earn NPTEL certifications by providing reimbursement of examination registration fees based on the certificate category and score achieved.

2. Objectives of the Policy

- To promote continuous learning and upskilling through NPTEL courses.
- To encourage participation in IIT-developed online courses and certification examinations.
- To recognize and reward learners who achieve higher levels of performance in NPTEL examinations.
- To support the Institute's academic quality and continuous-improvement initiatives.

3. Scope

This policy is intended to apply to eligible MMIT students and faculty members who register for NPTEL certification examinations. The reimbursement is linked to the final NPTEL certificate category obtained.

4. Eligibility and Basis of Reimbursement

Reimbursement shall be determined on the basis of the NPTEL certificate category and score achieved by the applicant. The reimbursement percentage shall be applied to the actual NPTEL examination registration fee paid by the applicant, subject to verification of the supporting documents and approval by the competent authority.

5. Reimbursement Structure

NPTEL Certificate Category	Score Obtained	Reimbursement of Examination Registration Fee
Elite Gold	More than 90%	100%
Elite Silver	75% – 89%	75%
Elite	60% – 74%	50%



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Successful Completion	40% – 59%	No reimbursement
No Certificate	Less than 40%	No reimbursement

6. Procedure for Claiming Reimbursement

1. The applicant shall complete the NPTEL course and appear for the relevant certification examination.
2. The applicant shall submit the NPTEL certificate showing the score/category and proof of payment of the examination registration fee to the designated Institute authority.
3. The NPTEL SPOC / designated authority shall verify the submitted certificate and payment documents.
4. Eligible claims shall be processed according to the reimbursement structure in Section 5, subject to approval and availability of sanctioned funds.
5. The reimbursement record shall be maintained by the Institute for administrative and audit purposes.

7. Roles and Responsibilities

- Applicant: To complete the course/examination and submit accurate supporting documents.
- NPTEL SPOC: To coordinate the process, verify certificate category and score, and maintain relevant records.
- Institute Administration / Accounts Section: To process approved claims in accordance with the Institute’s procedures.
- Competent Authority / Management: To approve the policy and sanction the required budget, as applicable.

8. Budget and Financial Approval

Reimbursement shall be processed subject to the budget sanctioned by the competent authority. The number of eligible claims and the total amount payable may vary from year to year. A separate budget sanction may be obtained as required.

